

**Patient Information**

Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Cell \_\_\_\_\_ Work \_\_\_\_\_  
Emergency Contact \_\_\_\_\_  
Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**Primary Health Care Provider**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_

\*I give permission to Trisha Stubblefield, LMP to consult with my health care providers regarding my health and treatment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Current Health Information**

Check/Circle all that apply  
Primary Health Concern \_\_\_\_\_  
mild \_\_ moderate \_\_ disabling \_\_  
constant \_\_ intermittent \_\_  
Symptoms increase/decrease with activity  
Concern is worsening/improving/no change  
Treatment(s) received \_\_\_\_\_

Secondary Health Concern \_\_\_\_\_  
mild \_\_ moderate \_\_ disabling \_\_  
constant \_\_ intermittent \_\_  
Symptoms increase/decrease with activity  
Concern is worsening/improving/no change  
Treatment(s) received \_\_\_\_\_

Addition Health Concern \_\_\_\_\_  
mild \_\_ moderate \_\_ disabling \_\_  
constant \_\_ intermittent \_\_  
Symptoms increase/decrease with activity  
Concern is worsening/improving/no change  
Treatment(s) received \_\_\_\_\_

**List Daily Activities Limited by Condition**

Work \_\_\_\_\_  
Home/Family \_\_\_\_\_  
Sleep/Self-Care \_\_\_\_\_  
Social/Recreational \_\_\_\_\_

**Self-Care Routines**

How do you reduce stress? \_\_\_\_\_

Pain? \_\_\_\_\_

List current medications (include pain relievers and herbal remedies) \_\_\_\_\_

Have you ever received massage therapy? \_\_\_\_\_

Frequency? \_\_\_\_\_

What are your goals for receiving massage therapy? \_\_\_\_\_

**Health History**

List and Explain. Include dates and treatment(s) received.

Surgeries \_\_\_\_\_

Injuries \_\_\_\_\_

Major Illnesses \_\_\_\_\_

**Check All Current and Previous Conditions** Please Explain

**General**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	headaches _____
<input type="checkbox"/>	<input type="checkbox"/>	pain _____
<input type="checkbox"/>	<input type="checkbox"/>	sleep disturbances _____
<input type="checkbox"/>	<input type="checkbox"/>	fatigue _____
<input type="checkbox"/>	<input type="checkbox"/>	infections _____
<input type="checkbox"/>	<input type="checkbox"/>	fever _____
<input type="checkbox"/>	<input type="checkbox"/>	sinus _____
<input type="checkbox"/>	<input type="checkbox"/>	other _____

**Skin Conditions**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	rashes _____
<input type="checkbox"/>	<input type="checkbox"/>	athlete's foot, warts _____
<input type="checkbox"/>	<input type="checkbox"/>	other _____

**Muscles and Joints**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	rheumatoid arthritis _____
<input type="checkbox"/>	<input type="checkbox"/>	osteoarthritis _____
<input type="checkbox"/>	<input type="checkbox"/>	osteoporosis _____
<input type="checkbox"/>	<input type="checkbox"/>	scoliosis _____
<input type="checkbox"/>	<input type="checkbox"/>	broken bones _____
<input type="checkbox"/>	<input type="checkbox"/>	spinal problems _____
<input type="checkbox"/>	<input type="checkbox"/>	disk problems _____
<input type="checkbox"/>	<input type="checkbox"/>	lupus _____
<input type="checkbox"/>	<input type="checkbox"/>	TMJ, jaw pain _____
<input type="checkbox"/>	<input type="checkbox"/>	spasms, cramps _____
<input type="checkbox"/>	<input type="checkbox"/>	sprains, strains _____
<input type="checkbox"/>	<input type="checkbox"/>	tendonitis, bursitis _____
<input type="checkbox"/>	<input type="checkbox"/>	stiff or painful joints _____
<input type="checkbox"/>	<input type="checkbox"/>	weak or sore muscles _____
<input type="checkbox"/>	<input type="checkbox"/>	neck, shoulder, arm pain _____
<input type="checkbox"/>	<input type="checkbox"/>	low back, hip, leg pain _____
<input type="checkbox"/>	<input type="checkbox"/>	other _____

**Nervous System**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	head injuries, concussions _____
<input type="checkbox"/>	<input type="checkbox"/>	dizziness, ringing in ears _____
<input type="checkbox"/>	<input type="checkbox"/>	loss of memory, confusion _____
<input type="checkbox"/>	<input type="checkbox"/>	numbness, tingling _____
<input type="checkbox"/>	<input type="checkbox"/>	sciatica, shooting pain _____
<input type="checkbox"/>	<input type="checkbox"/>	chronic pain _____
<input type="checkbox"/>	<input type="checkbox"/>	depression _____
<input type="checkbox"/>	<input type="checkbox"/>	other _____

**Respiratory, Cardiovascular**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	heart disease _____
<input type="checkbox"/>	<input type="checkbox"/>	blood clots _____
<input type="checkbox"/>	<input type="checkbox"/>	stroke _____
<input type="checkbox"/>	<input type="checkbox"/>	lymphadema _____
<input type="checkbox"/>	<input type="checkbox"/>	high, low blood pressure _____
<input type="checkbox"/>	<input type="checkbox"/>	irregular heart beat _____
<input type="checkbox"/>	<input type="checkbox"/>	poor circulation _____
<input type="checkbox"/>	<input type="checkbox"/>	swollen ankles _____
<input type="checkbox"/>	<input type="checkbox"/>	varicose veins _____
<input type="checkbox"/>	<input type="checkbox"/>	chest pain, shortness of breath _____
<input type="checkbox"/>	<input type="checkbox"/>	asthma _____

**Allergies**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	scents, oils, lotions _____
<input type="checkbox"/>	<input type="checkbox"/>	detergents _____
<input type="checkbox"/>	<input type="checkbox"/>	other _____

**Digestive/ Elimination System**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	bowel problems _____
<input type="checkbox"/>	<input type="checkbox"/>	gas, bloating _____
<input type="checkbox"/>	<input type="checkbox"/>	bladder/kidney/prostrate _____
<input type="checkbox"/>	<input type="checkbox"/>	abdominal pain _____
<input type="checkbox"/>	<input type="checkbox"/>	other _____

**Endocrine System**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	thyroid _____
<input type="checkbox"/>	<input type="checkbox"/>	diabetes _____

**Reproductive System**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	pregnancy _____
<input type="checkbox"/>	<input type="checkbox"/>	painful, emotional menses _____
<input type="checkbox"/>	<input type="checkbox"/>	fibrotic cysts _____

**Cancer/Tumors**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	benign _____
<input type="checkbox"/>	<input type="checkbox"/>	malignant _____

**Habits**

current	past	comments
<input type="checkbox"/>	<input type="checkbox"/>	tobacco _____
<input type="checkbox"/>	<input type="checkbox"/>	alcohol _____
<input type="checkbox"/>	<input type="checkbox"/>	drugs _____
<input type="checkbox"/>	<input type="checkbox"/>	coffee, soda _____

**Contract for Care**

I promise to participate fully as a member of my health care team. I will make sound choices regarding my treatment plan based on the information provided by my manual therapist and other members of my health care team, and my experience of those suggestions. I agree to participate in the self care program we select. I promise to inform my practitioner any time I feel my well-being is threatened or compromised. I expect my manual therapist to provide safe and effective treatment.

**Consent for Care**

It is my choice to receive manual therapy, and I give my consent to receive treatment. I have reported all health conditions that I am aware of and will inform my practitioner of any changes in my health.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Provider \_\_\_\_\_

## BILLING INFORMATION

Patient Name \_\_\_\_\_ Date \_\_\_\_\_

Date of Injury \_\_\_\_\_ ID#/DOB \_\_\_\_\_

### Billing Policy

Our office is set up to receive direct payment from insurance companies. For the best chance of reimbursement from your insurance carrier, we ask that you:

- Contact your insurance company to determine your manual therapy coverage and provider stipulations. Coverage depends on your insurance company and the specific plan you have chosen. We have provided a list of questions for you to ask your insurance representative or attorney that will help determine your eligibility for our billing service.
- You will need a current prescription for manual therapy from a primary health care provider, such as a physician or a chiropractor in order to submit your claim. Referrals are current for 90 days unless otherwise specified.

It is important that you understand your insurance policies in order for you to budget for your manual therapy services. You are personally responsible for all charges incurred in our office. We expect payment in full until your insurance coverage has been verified.

We realize that the completion of this form is an added burden to you as a consumer, and we thank you very much for your assistance. This completed form will provide both you and our billing department with important information regarding your manual therapy insurance benefits, and enable us to process your claim in a timely fashion.

### Patient Information

Is patient's condition related to:

- auto collision—In what state? \_\_\_\_\_  
 other accident \_\_\_\_\_  
 employment  illness

Patient status:  male  female  
 single  married/partnered  other

Patient relationship to insured  
 self  spouse/partner  child  other

### Insured's Information (if other than patient)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_

Date of birth \_\_\_\_\_

Sex:  Male  Female

Employer's Name or School Name \_\_\_\_\_

### Insurance Information

Insurance plan name or program name: \_\_\_\_\_

Member ID#: \_\_\_\_\_ Group #: \_\_\_\_\_

Customer service phone #: \_\_\_\_\_ Date and time you called: \_\_\_\_\_

Name of customer service representative: \_\_\_\_\_

Insurance claim address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Does the plan include a Physical Medicine and Rehabilitation benefit?  Yes  No

Who may provide the services?  Massage Therapist  Physical Therapist  Other

Is pre-authorization required?  Yes  No Who can authorize the services? \_\_\_\_\_

Is a prescription required?  Yes  No Is a referral required?  Yes  No

Who may refer?  MD  DC  ND  PT  Other \_\_\_\_\_

How often does the referral need to be updated to ensure continuous coverage? \_\_\_\_\_

Is there a Preferred Provider list for Manual Therapists?  Yes  No

Is \_\_\_\_\_ on the list?  Yes  No

**If this is a Workers' Compensation Claim, please fill out the following information:**

Who is the attending HCP? \_\_\_\_\_ Phone: \_\_\_\_\_  
 Claim number: \_\_\_\_\_ Date eligibility began: \_\_\_\_\_  
 Number of visits authorized: \_\_\_\_\_ Number of visits remaining: \_\_\_\_\_  
 Dates of coverage: \_\_\_\_\_ Date claim closed: \_\_\_\_\_

**If this is a Personal Injury Claim, please fill out the following information:**

PIP policy amount: \_\_\_\_\_ Dates of coverage: \_\_\_\_\_ PIP available: \_\_\_\_\_  
 MedPay amount: \_\_\_\_\_ Dates of coverage: \_\_\_\_\_ MedPay available: \_\_\_\_\_  
 Liability amount: \_\_\_\_\_ Dates of coverage: \_\_\_\_\_ Liability available: \_\_\_\_\_  
 Uninsured/Underinsured (UMI) policy amount: \_\_\_\_\_ UMI available: \_\_\_\_\_  
 Has the PIP application been received?  Yes  No  
 Has an attorney been consulted?  Yes  No Retained?  Yes  No  
 Name/Firm \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_

**If this is a Private Health Insurance Claim, please fill out the following information:**

(Or, if your Personal Injury claim defaults to secondary coverage, fill this out)

Maximum allowable benefit for Physical Medicine/Rehabilitation: \_\_\_\_\_  
 In network: \$ \_\_\_\_\_ # visits \_\_\_\_\_ Remaining \$ \_\_\_\_\_ # visits \_\_\_\_\_  
 Deductible: \$ \_\_\_\_\_ Satisfied to date: \$ \_\_\_\_\_ Co-Pay: \$ \_\_\_\_\_  
 Out-of-network: \$ \_\_\_\_\_ # visits \_\_\_\_\_ Remaining \$ \_\_\_\_\_ # visits \_\_\_\_\_  
 Deductible: \$ \_\_\_\_\_ Satisfied to date: \$ \_\_\_\_\_ Co-Insurance: \$ \_\_\_\_\_  
 Are these limits just for manual therapy?  Yes  No  
 If no, what other types of treatment do they include? \_\_\_\_\_  
 (i.e., chiropractic, physical therapy, occupational therapy, naturopathy, etc.)

**Assignment of Benefits**

My signature below authorizes and directs payment of medical benefits for services billed to my health care provider: \_\_\_\_\_

**Release of Medical Records**

My signature below authorizes the release of my medical records including intake forms, chart notes, reports, and billing statements to my attorneys, health care providers, and insurance case managers, for the purpose of processing my claims. (I will inform my practitioner immediately upon signing any exclusive Release of Medical Records with my attorney.)

**Financial Responsibility**

It is my responsibility to pay for all services provided. In the event that my insurance company denies payment or makes a partial payment, I agree to be and remain responsible for the balance. It is also my understanding and agreement that if you have contracted with my insurance company at a discount rate and the agreed-upon fee has been satisfied, the balance owed on those specific visits will be waived.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**PRIVACY POLICY ACT**

I, Trisha Stubblefield, LMP, respect your privacy and understand that your health information is sensitive. I keep a record of the healthcare services I provide you. Applicable state and federal laws protect the confidentiality of your medical information and grant you the right to see or obtain a copy of the record I keep. I will not disclose your medical information to others unless you direct me to do so or applicable laws authorize or compel me to do so. You, as my client, have the right to request further information regarding these laws. If you believe that information in your record is inaccurate, you may also request that we correct or amend that record. This request must be received in writing.

**OTHER POLICIES & NOTES**

I understand I must give notice of cancellation within 24 hours of my scheduled appointment. I will be charged a fee of \$25.00 if proper notice is not given. Exceptions are at the discretion of the practitioner.

\_\_\_\_\_  
Initial

I am responsible for all bills incurred during massage treatments. Payment is due on the date of service unless I have a work, auto or health insurance claim. The practitioner will provide initial billing to insurance companies; however I understand that all bills are my responsibility and payable within 60 days with a 5% monthly late fee for each month over 30 days. I understand my co-pay and deductibles are due and payable upon service. Lastly, I understand there will be a \$25.00 NSF fee on all returned checks.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Trisha Stubblefield LMP  
17311 135<sup>th</sup> AVE NE Suite A-250  
Woodinville WA 98072  
Phone 425-408-0040  
Fax 425-408-0571

## Symptom Diagram

Patient's Name: \_\_\_\_\_ File #: \_\_\_\_\_ Date: \_\_\_\_\_

In the diagrams provided below, please mark the areas on your body, which you feel best represents the pain(s) or sensation(s) you are experiencing. Please include *all* areas. Use the symbols provided below. Also, in order to complete the picture, please draw in your face.

**Symbols:**

Numbness 

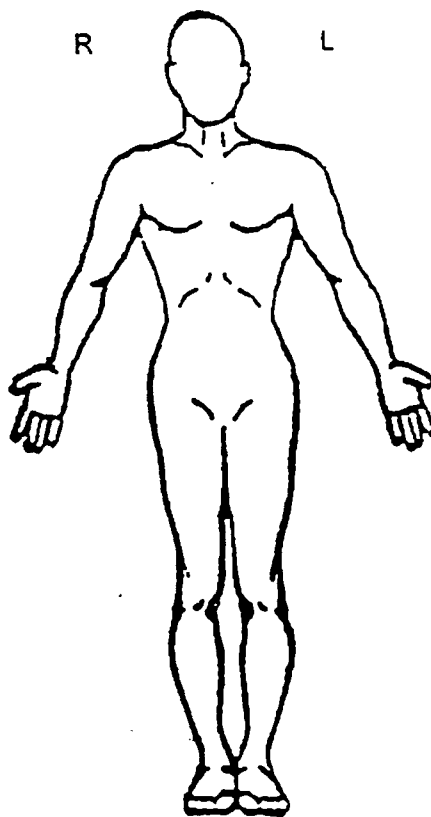
Pins & Needles 

Burning 

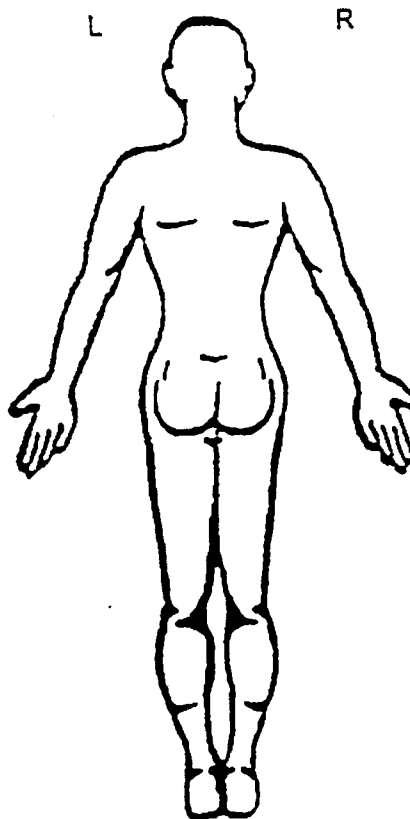
Stabbing & Sharp 

Dull & Aching 

Stiff & Tight 



Front



Back